|  |  |
| --- | --- |
| UBC-crest.png | Department of Biochemistry and Molecular BiologyGraduate Student Committee Meeting Report |

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Date: |  |
| Supervisor: |  | Degree program: |  |
| Committee members: |  | / | / |
|  |  |  |  |

**Note**: a copy of this report is to be sent by the supervisor to biocgrad@interchange.ubc.ca and copied to the student and committee members within a week of holding a committee meeting. **It should also be appended to the research progress report for next committee meeting.**

1. Course requirements§ have been met? Yes [ ]  No [ ]
2. TA requirement has been met? Yes [ ]  No [ ]  N/A [ ]
3. Satisfactory progress on research project? Yes [ ]  No [ ] \*
4. Time until for next committee meeting? (max. 12 months):
5. Committee recommends transfer to PhD program? Yes [ ]  No [ ]  N/A [ ]
6. Committee recommends student write thesis? Yes [ ]  N/A [ ]

§Includes Responsible Conduct of Research course

\*If progress is not deemed satisfactory the next meeting must held within six months and the grad advisor notified at ljhowe@mail.ubc.ca.

**Summary of meeting:**

|  |
| --- |
|  |

**Recommendations for research project:**

|  |
| --- |
|  |

**Recommendations for training/courses/literature reading:**

|  |
| --- |
|  |

**Suggested improvements on presentation and/or report:**